

## Stepping up to Senior Leadership Course

This course is aimed at established middle leaders, considering the move to Senior Leadership. Beginning in **January 2019**, the course will consist of five elements:

- i) **Taught modules** – delivered through seminars
  - The importance of instructional leadership in schools and the principles of leadership in public office.
  - Leading effective teaching – a history of the British education system and research on the nature of effective teaching.
  - Creating a whole school culture of excellence – expectations, behaviour, values and relationships
  - Making change happen and sustaining improvement - Case studies and lessons learnt – discussions led by 4 headteachers
  - Managing resources and risks: key knowledge when assessing risk, financial planning and a case study of implementation (course participants set a task).
  - Effective communication as a senior leader: priorities, methods of communication, working with parents, governors and other stakeholders, attendance and managing a critical incident.
- ii) **Completion of a leadership style project:** This could include opportunities such as:
  - Co-lead on transition and induction programme
  - Developing a behaviour management ‘toolkit’ for subject leaders
  - Lead on an item at a phase/subject leader meeting and monitor implementation
  - Leading professional development training to trainee teachers (primary & secondary)
- iii) **Shadowing a senior leader in a different school:** one and a half day visit
- iv) **Lead at least two assemblies within a week**
- v) **A final interview** in which your work on the above will be assessed using the NPQSL competencies as a guide

All sessions are to be held as after school twilights from 4.00-6.00pm, **proposed dates:**

- |                                      |                                   |                                 |
|--------------------------------------|-----------------------------------|---------------------------------|
| ○ Thursday 17 <sup>th</sup> January  | ○ Thursday 21 <sup>st</sup> March | ○ Thursday 16 <sup>th</sup> May |
| ○ Thursday 14 <sup>th</sup> February | ○ Thursday 4 <sup>th</sup> April  | ○ Thursday 6 <sup>th</sup> June |
| ○ Thursday 28 <sup>th</sup> February | ○ Thursday 25 <sup>th</sup> April | ○ Thursday 4 <sup>th</sup> July |

**Cost** : £150 for the course; additional applicants from the same school £75.  
Includes refreshments.

## BOOKING FORM

Name of Applicant	
Current position	
School & Address	
Why are you recommending them for this programme?  (Reference should be made to leadership record to date and quality of teaching)	
What are their aims and ambitions as a future leader?	
Any other information you feel is appropriate to support their application.	
<b>Invoices will be sent after the first meeting please provide e-mail address for these to be sent to:</b>	
<b>Recommended by (print name):</b>	<b>Position:</b>
<b>Signature of authorisation:</b>	
<b>Date:</b>	