

DEPUTY HEAD & ASSISTANT HEADTEACHERS' PROGRAMME

We are pleased to be offering a bespoke 4-day programme for Primary School Deputy Headteachers', Assistant heads and Senior Leadership Team Members.

The aim of the programme is to provide you with a termly networking day where a range of relevant topics and training sessions will be available to you.

Sylvia Crockett, NLE will be the main facilitator at each session, additional training will include Andy Hinds and Sally Hamilton

Day 1 : Wednesday 22nd January

OFSTED and the new framework

- Preparing to Deep Dive
- What to prepare
- What to expect
- Sharing of Case Studies/First Hand Experiences

The morning will be led by Andy Hinds.

Day 2 : Tuesday 17th March

Building Capacity in Your Team

- Leading and Training staff
- Creating the right mindset
- Difficult Conversations

Part of this day will be led by Sally Hamilton

Day 3 : Monday 4th May

Big Picture Thinking

- How can you contribute to strategic planning?
- How to plan for the coming academic year
- Financial planning

Input will include School Business Manager Julie Cook

Day 4 : Term 6 (TBC) – a visit to another school out of area

The cost of the programme will be determined by the number of delegates. We require a minimum of 10 delegates to be able to run the course at a cost of £250 each.

With more delegates, the cost can be reduced, if we have a maximum of 25 then the cost reduces to £100 per person.

Please complete the booking form attached and return to info@altiusteatingschool.co.uk Asap, but no later than Friday 10th January 2020.

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BOOKING FORM

Course Dates: 22/01/2020 17/03/2020 04/05/2020	Times: 9am – 3:30pm	Venue: Claremont Primary School
Course fee: £250 for the 4 sessions (This will be reduced with more than 10 delegates attending)		
Name of Attendee(s):		Email address:
School name and address: 		
Invoices will be sent prior to course commencing. <i><u>Please be aware that we will not be able to refund any places cancelled less than 10 working days before the course commencement date.</u></i>		
Authorised by (print name):		Position:
Signature of authorisation:		
Date:		

Please return this booking form to: info@altiusteachingschool.co.uk